

Introduction to Power Point

Grades 3-5

Objectives	<ol style="list-style-type: none">1. Introduction to PowerPoint2. Learn how to use the basic features of PowerPoint3. Learn how to make a basic slide show4. Create a presentation5. Post presentation onto SlideServe
Activities	<ol style="list-style-type: none">1. Develop a simple way of showing the students how to use PowerPoint (by example of demonstration from yourself).2. Students will get together and will learn the basic command features of Power Point. Students will review by showing you the basic commands. This is necessary for the students to memorize basic features so they may refer back to these skills later on in the class.3. By example, show the students how to create a basic slide show using your own or a pre-made template pointing out the basic features once more. Again students will need to probably need to refer to this when they begin constructing their own presentations.4. Students should now be able to use the PowerPoint program and will test it by creating their own presentation.5. Introduce students to the SlideServe website. Show them the website via your own computer projected onto a projection screen. Explain what the website is and what its purpose is. Tell the children that since they have learned how to make a PowerPoint presentation, they will be working on a project in class with a group. They will each have a different topic of their choosing. Then once they have made their informative PowerPoint, make them post it on SlideServe and look at others groups presentation on SlideServe once added.
Supporting Web Sites	<ol style="list-style-type: none">1. Power Point Help and Tools2. Using Power Point in the Classroom:
Resources	<ol style="list-style-type: none">1. Computers with the PowerPoint program on it2. All necessary research materials3. Internet

This lesson plan was designed with the help of Melvin Carson Williams' lesson plan, titled "How to Use PowerPoint."