

JOT FORMS

(Lesson Plan for High School)

<ul style="list-style-type: none"> OVERVIEW 	<ul style="list-style-type: none"> Students will set up a business and produce actual products to sell to raise money for their prom. During their freshman year students will apply for an entrepreneurship with a senior student using Jotform's Job application form. There will be three groups of students, the owners, the sellers and the workers. The owners will use Jotform's Job application to allow the workers and sellers to send a resume and job details of the position they want. The workers and sellers will use Jotform's online time sheet to allow the owners to keep track of their hours. Students will be paid (in funny money) at varying hourly wages with taxes taken out and have to pay living expenses. Students will use Jotform's Satisfaction survey to let their customers send in their comments about their products and service. Students will use Jotform's Product form to keep track of products produced using this web based form.
<ul style="list-style-type: none"> OBJECTIVE 	<ul style="list-style-type: none"> To educate students for and about business, marketing, entrepreneurship and information technology. To help students understand the aspect of being one of many applying for a single job. Provide opportunities for students to acquire business knowledge, skills and attitudes needed to function effectively in their careers. To teach students the proper way of writing a resume u utilizing technology effectively in personal and business applications. Provide a continuous program of a planned learning experience designed to help students effectively fulfill 3 rolls. <ol style="list-style-type: none"> 1 Make intelligent and socioeconomic decisions as citizens 2 Produce and distribute goods and services as workers 3 Use the result of production as consumers To teach students the responsibility of keeping track of their hours worked.
<ul style="list-style-type: none"> STANDARD 	<ul style="list-style-type: none"> Standard 1 – Academic Development Students gain knowledge and develop skills required to attain academic success, maximize learning through commitment, produce high quality work, and be prepared for a range of options and opportunities following high school. Standard 2 – Career Development Students develop a positive attitude toward work; develop the necessary skills to make a successful transition from school to the world of work, and from job to job across the life career span; and understand the relationship

between success in school and future success in the world of work

- **Standard 3 – Citizenship Development**

Students develop the personal management and team-building skills needed to become successful learners, responsible citizens, and productive workers

- **MATERIALS**

- Computer
- Printer
- Paper
- All necessary materials for their chosen product
- Binder to keep all of the students papers in

- **PROCEDURE**

- Students in their freshman year will be taught and will research all aspects of this project.
- They will observe the senior class.
- During their sophomore year students will begin applying for the worker positions they desire in the company.
- During their junior year students will be able to apply for a seller job if they desire.
- During their senior year students will have the opportunity to apply to be an owner of a company. They will oversee the production of the lower classes, and ensure the success of their product.

- **EVALUATION**

- During their senior year students will give an oral report on their experience in doing this product.
- They will have participated in each required aspect of the activity.
- They will have a positive balance in their class account to pay for their prom
- They will turn in their individual binder with their time sheets, resume's and Job application forms from their entire High School career.