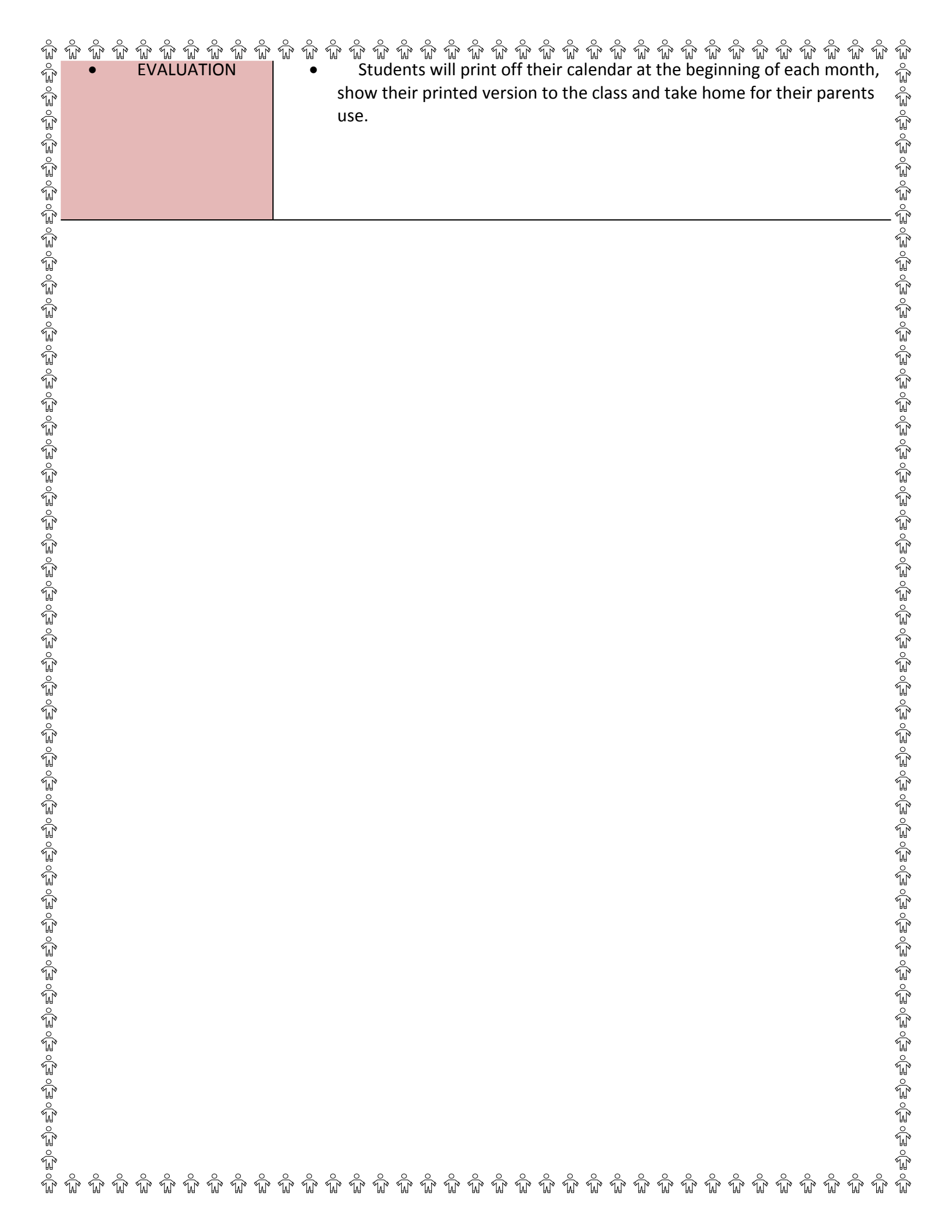




# JOT FORMS

(Lesson Plan for middle school)

<ul style="list-style-type: none"><li>OVERVIEW</li></ul>	<ul style="list-style-type: none"><li>After looking at their individual schedule and extracurricular schedule students will make a calendar of events using the jotform calendar online.</li><li>Students will check their calendar weekly in order to keep organized and add new events, due dates etc.</li></ul>
<ul style="list-style-type: none"><li>OBJECTIVE</li></ul>	<ul style="list-style-type: none"><li>To teach middle school students the importance of keeping organized</li><li>To help students feel less stressed over having to remember due dates for eight classes.</li><li>This will also help students keep their parents informed of important dates.</li></ul>
<ul style="list-style-type: none"><li>STANDARD</li></ul>	<ul style="list-style-type: none"><li>Standard 1 – Academic Development</li><li>Students gain knowledge and develop skills required to attain academic success, maximize learning through commitment, produce high quality work, and be prepared for a range of options and opportunities following high school.</li><li>Standard 3 – Citizenship Development</li><li>Students develop the personal management and team-building skills needed to become successful learners, responsible citizens, and productive workers.</li></ul>
<ul style="list-style-type: none"><li>MATERIALS</li></ul>	<ul style="list-style-type: none"><li>Computer</li><li>Individual students schedules</li></ul>
<ul style="list-style-type: none"><li>PROCEDURE</li></ul>	<ul style="list-style-type: none"><li>Greet students and have them get their schedules.</li><li>Have students organize their classes and activities</li><li>Have students log onto computer and go to Jotform.com</li><li>Have students coordinate their schedules with the dates on their activity calendar.</li><li>Have students log onto Jotforms every Monday to update their calendar.</li></ul>



**EVALUATION**

- Students will print off their calendar at the beginning of each month, show their printed version to the class and take home for their parents use.