Blackboard Learn: Resetting a test attempt

Resetting a test attempt

1. In your course control panel, click the drop-down arrow (▼) beside Grade Center to expand that menu
2. Click Full Grade Center
3. In the test’s column, find the student whose attempt you want to reset
4. Click the drop-down arrow to the right of the student’s score:

   ![Score](image)

5. Click View Grade Details

   ![View Grade Details](image)

6. To the right of the attempt you want to reset, click Clear Attempt

   ![Clear Attempt](image)

Note: you can also use the drop-down menu beside “Delete” to delete the first attempt, last attempt, lowest scored attempt, and more.

7. At the warning message, click OK to reset the attempt

   ![Warning Message](image)