Transferring files to Blackboard Learn using Web Folders

Setting up Web Folders

- Log in to http://mycourses.purdue.edu using your Purdue career account.
- Enter the course you want to connect to.
- In the “Control Panel,” click Content Collection.
- Click the first item below Content Collection.

- Click Set Up Web Folder:
- A new window will open, containing instructions on setting up Web Folders. Follow the instructions.

- The Web Folder will open. Drag and drop files into the folder, and they will be copied to your Blackboard Learn course content collection.