Self and Peer Assessment Criteria in Blackboard Learn

- **Step-by-step**
  - Once a “Self and Peer Assessment” is created, the next step is to assign criteria for any of the questions inside the assessment.
  - To get started, **hover over** the **Self and Peer Assessment 1** link, which was created in “A05- Creating Self and Peer Assessments in Blackboard Learn”. Then, **click** on the grey drop-down button, and **select** the **Edit** link.

  - **Edit: Self and Peer Assessment 1** page appears. **Click** the **Assessment Canvas** link.

- **The Edit: Self and Peer Assessment 1 page appears. Click the Assessment Canvas link.**
✓ The Assessment Canvas page appears. The questions created in the previous tutorial are displayed. To begin adding criteria, **hover over** the Question 1 link, **click** the grey drop-down arrow, and **select** Criteria.

![Image of Question 1](image-url)

✓ The Add/Edit Criteria page appears. **Click** the Word Count Criteria button.

✓ The Add Criteria page appears. In section 1, Criteria Information, the Criteria text area already contains a statement asking the evaluator if the submissions meet the word count recommendation. This field can be edited if needed.

✓ Optionally, **click** the Points Possible field to set the number of points a student receives for meeting the criteria. The default is 2. For this tutorial, **change** this value to 10.

✓ **Click** in the Recommended Word Count field to set the number of words a submission needs to meet. For this tutorial, type in 250.

✓ Lastly, the Allowed Variation option allows for a certain number of words over/under the recommended word count. For this tutorial, type in 5.

![Criteria Settings](image-url)

✓ Once finished, **click** the Submit button.

✓ The Add/Edit Criteria page appears again. **Click** the Create Criteria tab.
The Add Criteria page appears. First, click in the Criteria text field to provide the criteria information. For this tutorial, type “Was APA style correctly used in submission?”

1. Criteria Information
   - Criteria

   “Was APA style correctly used in submission?”

   Click the Points Possible field to change the number of points the criteria are worth. For this tutorial, type 15.

   Points Possible

   15

   For the Assign Points option, the All or Nothing setting only allows the evaluator to award the maximum points or zero points. For the Partial Credit setting the evaluator can award any number of points up to the maximum.

   Assign Points

   All or Nothing
   Partial Credit

   Lastly, for the Allow Feedback to User option, click Yes to allow the evaluators to provide feedback to the author.

   Allow Feedback to User

   Yes
   No

   Once finished, click Submit.

   To add additional criteria to the question, repeat the process.